

Capital Area United Way Safe Operations Request for Proposals

Overview

Capital Area United Way (CAUW) envisions a community where everyone is empowered to reach their full potential. Our mission is to solve our community's toughest challenges by leveraging partnerships to advance the common good in education, income stability, and healthy living. In pursuit of this mission, we seek to partner with the most efficient and effective service providers in the Capital Region.

Purpose

Capital Area United Way has established a COVID-19 Community Relief Fund to assist in the recovery from the pandemic for the residents and organizations of our 10-parish region. Thanks to the generous support of individual, corporate, and philanthropic donors, along with a match from CAUW, grants will be made to 501c3 organizations in the Louisiana Capital Area for COVID relief. The goal of this funding is to support specific services and programs that respond to emergent needs as a result of COVID-19 in the priority areas identified below. CAUW will address the COVID-19 outbreak's effect on our community as efficiently and effectively as possible through granted dollars. CAUW will continually evaluate the needs of the community at this uncertain time. Due to the nature of the pandemic, the priority of the types of projects and available funding may shift over time.

How much funding is available for Safe Operations?

Capital Area United Way to date has made a total of \$80,000 available for Safe Operations grants.

Grant awards will be awarded in \$500 or \$1000 increments. CAUW may supplement dollars with donated PPE as available and requested.

Who can apply for funds?

Eligibility for Safe Operations Funds:

- Any 501(c) 3 nonprofit organization serving at least one of the parishes within CAUW's 10 parish region.
- All applicants must have tax exempt status for at least 1 year prior to grant submission.
- All applicants must be in good standing with the State of Louisiana at the time of grant submission and at the time payment is made.

Eligible organizations may submit ONE application for Safe Operations.

CAUW Safe Operations Funding Priorities

Your organization's mission must align with one of the focus areas below. The focus area must be selected to complete the application.

- **Education:** Early Childhood Success, Youth Success
- **Income Stability:** Increased Employment Opportunities, Financial Education, Affordable Housing
- **Health:** Behavioral Health and Wellness, Disease Prevention and Health Promotion
- **Basic Needs:** Access to Emergency Shelter, Food, Family Supports and/or Transportation

Your organization **must** be located within or servicing clients within our 10 parish region: Ascension, East Baton Rouge, West Baton Rouge, Iberville, Pointe Coupee, Livingston, East Feliciana West Feliciana, St. Helena, and St. James.

Safe Operations Grant Priority will be given based on:

**Capital Area United Way
COVID-19 Safe Operations Funding Guidelines**

- Immediacy of need
- Inability to reopen and render services without PPE and/or sanitation supplies
- Distribution to the ALICE population. For more information on ALICE visit, www.cauw.org/alice.
- Congregate locations – shelters, group homes
- Healthcare facilities
- Early care and education facilities reopening to allow parents and caregivers to return to work
- Direct interaction with clients

Use of Funds

Safe Operations Grants

Funds may be used to purchase personal protective equipment (PPE), cleaning, and sanitation supplies. Supplies may be used to protect an organization’s employees and/or clients. Supplies may also be used to maintain safe, sanitary practices in your place of work.

Examples include but are not limited to: masks, gloves, sanitizer, bleach, gowns, plexiglass shields.

What activities will not be funded?

- **General program operations and core programming that is unaffected by COVID-19.**
- At this time, CAUW is NOT funding loss of revenue due to COVID-19
- Subcontract agreements. This includes fiscal agents. We will only fund the direct service organization that is providing the services directly to individual clients, not to other organizations.
- Lobbying efforts designed to influence legislation are prohibited.
- For-profit organizations are ineligible to apply.
- Capital expenses unrelated to COVID-19 necessary improvements and/or alterations.

When can I submit an application?

Safe Operations

- Applications will open Thursday, May 21, 2020 and be accepting on a rolling basis until funds are expended. Grant notifications may take up to two weeks following the submission deadline.

Please note all funding decisions are driven by community volunteers through a formal review process in collaboration with CAUW Impact Cabinet, Board of Directors and staff.

Application Questions

Safe Operations

1. Primary Contact
2. Organization Mission Statement
3. Amount Requested (\$500 or \$1,000)
4. Number of individuals to be served with requested funds.
5. Please provide a brief summary of the safe operations supplies request. Include: who will be utilizing the items purchased, intended use of items purchased, and timeline for purchasing and utilizing items purchased.
6. Besides the monetary request, in what other ways can CAUW provide assistance to your organization to meet emerging needs during the COVID-19 Pandemic? (Examples: volunteers, corporate support, technical assistance, marketing support, etc.)

Reporting Requirements

- CAUW requires accountability and transparency in our funding process.

**Capital Area United Way
COVID-19 Safe Operations Funding Guidelines**

- All grant awardees will be required to submit a final report within one month of funds expended as required by CAUW. This report will be available for submission through E-CImpact.
- Failure to comply with reporting standards would prohibit organizations from being eligible for future funding opportunities.

Final Report Questions:

1. Please provide a detailed summary of how your organizations spent CAUW's Safe Operations grant dollars.
2. How many total individuals benefitted? How many were staff? How many clients? Other?
3. List the parishes and zip codes (if applicable) that benefitted most from this project. Include total number served by parish if applicable.
4. If funds were spent on different items than requested in the original application, please explain.
5. Share a success story highlighting work performed as a result of CAUW's Safe Operations dollars.

How do I apply?

- Apply online through E-CImpact at <https://agency.e-cimpact.com/login.aspx?org=20020U>. You can also access the link through www.cauw.org at the bottom of the page under E-CIMPACT LOGIN for Partners.
- If you do not have an agency profile set up, please create an e-CImpact account under "New to e-CImpact?"
- If you currently have an e-CImpact account, log in and select the COVID-19 Safe Operations Grant on the left hand navigation tree.

Who can I contact with questions?

CAUW will be hosting a Virtual Information Session on the following days and times:

Tuesday, May 26th from 2-2:30pm

****Virtual Information Session will be held on Zoom: <https://zoom.us/j/9601172545> ****

For questions regarding eligibility and criteria:

Edy Addison edya@cauw.org

Director, Community Impact & Initiatives

Melanie Henderson melanieh@cauw.org

Community Impact Manager